

Script for Phone-based Census of Childcare and Preschool Programs

Interviewer Instructions: The questions for this survey address multiple types of child care; child care providers (family or home based providers) and child care centers (daycare centers and preschools). Rather than have individual surveys for each type of provider, please note which type of provider each is before you place the call and use only the appropriate term; either child care provider or child care center when reading the questions to the respondent. For example, for Item # 1, if you were calling a home-based provider, you would read “And do you provide child care to kids aged five years and younger”, but if you were calling a preschool or daycare center you would read, “And does the center provide child care to kids aged five years and younger.” As an added tool, you could highlight the appropriate word for each item before each call to ensure you read the question correctly. Once you are comfortable with the provider/center distinction you can begin each interview beginning with the following script.

Interviewer Script: Hello. My name is _____ and I am calling on behalf of the La Paz/Mohave First Things First Regional Partnership Council. May I speak with the Director or Owner of (*insert name of center/preschool/provider*) please?

If Owner/Director not available;

Can you tell me the best day/time to call back and who I should ask to speak with? _____

If not the expected Center/Preschool/Provider,

Is this still a child care center/provider or do I have a wrong #? *If not the expected respondent, but still a child care center/provider, record name and address and continue with the interview. If not a childcare center/provider, thank them for their time and discontinue interview. (☐ not a provider)*

Name: _____

Address: _____

Once connected to Owner or Director;

Hello. My name is _____ and I am calling on behalf of the La Paz/Mohave First Things First Regional Partnership Council. We are calling all child care providers in the region to determine how many child care spots for children five years old and younger are available. We are collecting this information to include in the 2014 La Paz/Mohave Needs and Assets Report, which is used to help determine priorities for early childhood services in the region. I’m calling to ask you a few questions about the number of children up to and including age 5 you could and do serve. The questions will take about fifteen minutes to answer, and your name and/or the name of your center will not be included in the report. You may choose not to answer all or some of these questions. May I ask you these questions now? If not, is there a better day and time to call back?

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1. *If now is a good time:* Ok, let’s get started. First, could you tell me whether you/the center provide child care to children aged five years and younger?
 - ☐ YES *If yes, proceed to next item*
 - ☐ NO *If no, read to respondent:* We want to collect information from those who provide childcare to young kids. Since you don’t, we can stop the questions now. Thanks for talking with me today!
 2. Could you please tell me the number of children aged five years and younger you are currently licensed to serve?

3. _____
And how long have you/the program/center been providing care to children five years of age and under?

Years _____ and/or Months _____

Now I'm going to ask some questions about your hours and the children you serve/the children enrolled in your center.

4. What are the days and hours you provide childcare for children 5 and younger in a typical week?
(Interviewer: Check each day that the center or provider provides childcare and write in the hours provided each day, e.g. 8am-5pm, 6am to midnight, etc.)

- ☐ Monday: hours _____
☐ Tuesday: hours _____
☐ Wednesday: hours _____
☐ Thursday: hours _____
☐ Friday: hours _____
☐ Saturday: hours _____
☐ Sunday: hours _____

(Interviewer: Ask each question below, starting with #5, and fill in the information in the appropriate place in the table, then move on to the next question (#6), filling in all the information in the table before moving on to the next question (#7).)

5. How many children do you serve in each of the following age groups?
6. What do you consider full-time enrollment for each age group, and how many kids in each age group are currently enrolled full-time?
7. At this time, how many *more* children in each age group would you be willing and able to care for?

Age Group	5: How many children do you serve in each of the following age groups?	6a: How many hours do you consider full-time enrollment for this age group?	6b: How many children are currently enrolled full time in this age group?	7. At this time, how many <i>more</i> children in this age group would you be willing and able to care for?
Infants (birth-1 year)		___ Hrs		
1 year olds (13-23 months)		___ Hrs		
2 year olds (24-35 months)		___ Hrs		
3 year olds (36-47 months)		___ Hrs		
4 year olds (48-59 months)		___ Hrs		
5 year olds (60-71 months)		___ Hrs		
TOTAL				

8. Do you currently have a waiting list for any of the age groups we just discussed?

☐ Yes (*proceed to 9.*)

☐ No (*skip to 10.*)

9. (*If yes to 8*) How many children do you have on a waiting list for each of the following age groups;

Age Group	# of Children on Waiting List
Infants (birth-1 year)	
1 year olds (13-23 months)	
2 year olds (24-35 months)	
3 year olds (36-47 months)	
4 year olds (48-59 months)	
5 year olds (60-71 months)	
TOTAL	

10. How many of the children five and under currently enrolled in your program have a physical condition that affects the way you/your program serves them?

Number of children _____

11. How many of the children five and under have an emotional, developmental, or behavioral condition that affects the way you/your program care for them?

Number of children _____

12. *Ask this item only for respondents who gave an answer other than 0 to #10 or #11 above.:* How many of the children five and under have an IEP/ISFP IF NEEDED: An IEP is an Individualized

Education Plan for children with disabilities who receive special education services in school. An IFSP is an Individualized Family Services Plan for children with disabilities and their families who receive early intervention services.

Number of children _____

Now I have just one or two questions about you before we're done.

13. (*If not known already*) Can you please tell me your title?

- ☐ Director ☐ Director/Teacher
☐ Lead Teacher ☐ Other (please specify: _____)

14. How many years of experience do you have working with children under age 6? Please do not count any experience raising your own children.

Years _____ and/or Months _____

Thank you for taking the time to complete this survey. We know people who look after children/provide childcare have a lot to do and we appreciate your making this effort.